

**MINUTES OF THE KARTING SA (AKASA) GENERAL MEETING
HELD 16TH NOVEMBER 2017
Held at the Southern Go Kart Club, Summer Road, Bollivar**

AKASA Executive	Craig Denton, Danny Miller, Simone Lake, Melissa Rees
AKASA Elected Officials	Liam Meegan, Brandon Stillwell, Graham Jensen

BGKC	Ian Watson	BHKC	Simone Lake
DGKC	Simon Rees	GKCSA	Daniel Bowden
MGKC	Rod Clee	SGKC	Brett Fortanier
WGKC	Ron Florentius	Apologies	Peter Fritz

Visitors	Ben Lake, Brett Fortanier, Dale Provan, Phil Twigg, James Gorman, Andrew Chapman, Dave Boorman, Warren Mitchell
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Welcome and introduction – Meeting declared open 8.27pm.

Minutes

Motion to approve minutes from October meeting SGKC / BGKC - unanimous

Business arising:

Date	ACTION Description	Responsible Person	Status
17 th October 2017	ACTION : Discuss with clubs how the Bend can work with the club	All	Ongoing
17 th October 2017	ACTION : Application for VOAN	CD	Exemption given from cost of police check. Received and complete
17 th October 2017	ACTION : Country clubs race paperwork	All	Reminder to all clubs
17 th October 2017	ACTION : Merchant fee review	SL	Review to reduce fee to 1.1% in line with recent agreement. Complete
19 th September 2017	ACTION : WGKC 2 nd Dec race meeting to be updated on website	PF	Website updated. Complete
19 th September 2017	ACTION : Clarification of racing numbers	CD	Ongoing
19 th September 2017	ACTION : Award criteria to be developed for rewarding volunteers	LM	LM to complete
19 th September 2017	ACTION : Policy documents to be uploaded to Karting SA website	MR/PF	Changes to be made to policy process and redistributed. Complete.
19 th September 2017	ACTION : Invoices to be obtained from Simone for JK and Kustom karts	DM	Ongoing
19 th September 2017	ACTION : All clubs to nominate a member for the constitutional review committee	ALL	Jim Gorman (SGKC) and Peter Fritz (GKCSA) join Simon Rees (DGKC).
17 th August 2017	ACTION : DFM Tyre Document sent to KA. Awaiting Response.	CD	Letter received from Dunlop re testing results, decision on tyres to be advised shortly.

17 th August 2017	ACTION : AGM Notification and Nomination form to be distributed with minutes.	MR	Complete
17 th August 2017	ACTION : MyLaps Timing – clarification sought from KA regarding implementation.	CD	Training to be conducted 17/11/2017. Complete
17 th August 2017	ACTION : State Calendar inclusions to be submitted prior to next SKC meeting. MR to distribute form with minutes.	MR	Complete – calendar to be finalised at meeting 14 th December.
18 th May 2017	ACTION : EOY Presentation, confirm Friday 24 th November.	MR	Complete
20 th April 2017	ACTION: Overdue invoices to be sent to CD for follow up	SL / CD	Ongoing – good progress
16 th Feb 2017	ACTION: Publicity Officer – Request for nominations to be submitted prior to next meeting.	All Club Delegates	Ongoing
16 th Feb 2017	ACTION: Recommendation for each club to nominate MPIO	All Club Delegates	Ongoing

Presidents Report – Craig Denton

- Issue identified with travel policy process. **ACTION:** – to be redrafted over the break.
- Calendar – clash with Race of Stars and proposed SA State Championship calendar dates. **ACTION:** CD to contact clubs involved to determine change of dates.
- Propose meeting for 14th December to finalise State Championship Classes and finalise calendar.
- Presentation dinner – over 50K prizes to give away. To be eligible for major prizes must have completed two of the three rounds and need to be present at the dinner. Bookings close tomorrow.
- PF writing a policy document – criteria for major events. – Venues, PA, Undercover tech areas, etc. **ACTION:** PF to write policy documents.

Vice President Report – Danny Miller

- No Report

Secretary Report – Melissa Rees

- KA Club Drive Ranking introduced
- KA / MyLaps – Timing Training scheduled for 17 November 2017
- KA – All clubs to provide MR with stationery order estimates asap
- KA – Licence Review Applications – Aaron Wiliamowski – Early Progression to B grade – Approved
- KA – Homologation and Technical Specification Update Bulletin – 113H
- KA – Homologation and Technical Specification Update Bulletin – 114H
- KA – Updated Alcohol Policy
- KA – Race Meeting Timing Infrastructure Policy
- KA – Updated Expense Reimbursement Policy
- KA – Entry waiver signs – MR to follow up
- KA – New Era of Club Racing – 4 Stroke Sprint – Junior and Senior Class
- KSA – Request to KA for 2 round State Championship
- KSA – SecurePay Review Application completed to reduce fee
- KSA – Completed VOAN application received
- KSA – Officials Clerk of the Course training organised for Wayne Orr – President BHKC
- KSA – State Official of the Year – Award Information and Criteria

- KSA – Receipt of resignation as Steward and State Supplementary Regulations Co-ordinator from David Harris
- KSA – Receipt of resignation as Starter and Tyre Scanner from Rachel Fords
- KSA – Final disbursement of funds from State Championships
- 26 licences processed through the month
- 3 race meetings held – BHKC (16) SGKC (95) and MGKC (25)
- 107 dinner tickets booked to date

Treasurers Report – Simone Lake

- *See attached report*
- MGKC - \$900 security - outstanding
- JK Tuning – outstanding
- WGKC \$50 in credit
- Propose to place all clubs \$500 in credit
- Request from Treasurer to allow up to \$500 for MYOB training to be allocated

Motion to approve Treasurers Report – GKCSA / SGKC – unanimous

Motion to approve allocation to up to \$500 for MYOB training - SGKC / BGKC - unanimous

Executive Commissioners Report – Craig Denton

- Discussion regarding release of the rule book – to be online on Monday.

State Technical Officer – Dale Provan

- Discussion regarding conflicting interpretation of rules
- Desire to encourage people to read the rules
- Discussion regarding 360 camera used at MGKC
- Fuel testing – request to purchase new testing equipment
- X30 head profiles differences identified
- Good luck incoming – Brandon Stillwell to share role with Jim Gorman
- Scrutineering training identified as priority for 2018

State Stewards Officers - Liam Meegan

- State Championships Officials to be identified

Track Safety Officers Report – Graham Jensen

- As per AGM report – change to biennial inspections

Tribunal Officer – Melissa Rees

- No new tribunals

Other Business

- 2018 calendar to be finalised by end of December 14th meeting – **ACTION:** MR to confirm CAMS Office availability
- Request for Officials name tags – **ACTION:** Phil Twigg to source costings
- Discussion regarding calendar with interested parties

Meeting closed 9.38 pm.

Next meeting scheduled for 14th December 2017 – CAMS Office, 3/43 King William Street, Norwood 7.30pm.

Craig Denton
President

Melissa Rees
Secretary

Date	ACTION Description	Responsible Person	Status
16 th November 2017	ACTION : Travel Policy Process to be redrafted	CD	
16 th November 2017	ACTION : Calendar dates to be confirmed	CD	
16 th November 2017	ACTION : Policy document to be drafted regarding criteria to host state events	PF	
16 th November 2017	ACTION : to book CAMS office for 14 th December meeting	MR	
16 th November 2017	ACTION : to source costings of Officials Name Badges	PT	
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