

ISSUING A PERMIT POLICY

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INTRODUCTION

Australian Karting Association of South Australia recognises the need for prudent processes and procedures for the association to run efficiently and effectively.

DEFINITIONS

All Definitions contained in the KA Manual apply to this policy, with specific attention drawn to the following definitions:

Club

Circuit

Applies To

The policy applies to all affiliated clubs that wish to run an activity/event **that requires the issuing of a permit.**

Objectives

To define the approval process ensuring that a common approach is applied to all activities/events.

BACKGROUND

KA's insurance is provided to Members and Affiliated Members of KA (State Associations, Clubs & their members).

Therefore KA's insurance does not cover activities/events unless the venue is being operated by a KA Affiliated organisation (such as an existing club) the activities/events are fully compliant in all respects with the Rules contained in the KA Manual and the Circuit is configured as per the Circuit Inspection document.

If an activity/event is run and organised by a KA Affiliated club, complies with the KA Rules and the Circuit is configured as per the Circuit Inspection document, then KA's insurance cover would apply.

POLICY

Affiliated Clubs

Any affiliated club wishing to hold an activity/event must comply with the Rules as laid out in the current KA Manual.

The correct application must be made in writing for the issuing of a permit to the AKASA State Secretary in the required timeframe prior to the activity/event.

For affiliated members wishing to host a practice day at there facility then they do not require a permit. If a club is hosting a practice day at a facility other than there own then they will require a permit. In the later case the following will apply:

- Practice days must be fully compliant with Appendix 1 of the KA Rules – "Private Practice Rules"
- Karting SA will issue an affiliated member a permit on application for a permit.
- There must be appropriately qualified personnel on hand.
 - Steward of minimum grade 3
 - Circuit Inspector holding a current KA Accreditation
- A pre –event inspection must be conducted with the pre-event check list being completed.
- Fee must be paid.
- Practice participants must hold a current KA licence.



Delegations/Authorisation/Responsibilities

1. Volunteers and Appointed Officials expenses must be appropriately covered as per the relevant policy.

Related Policies

Other Links and References

- [KASA Fees Policy](#)

Policy Manager

Manager – President