

**MINUTES OF THE KARTING SA (AKASA) GENERAL MEETING
HELD 21st March 2019
Held at the CAMS Office, 3/43 King William Street, KENT TOWN**

AKASA Executive	Craig Denton, Jim Gorman, Brandon Stillwell, Simone Lake (via phone) and Melissa Rees
AKASA Elected Officials	Warren Mitchell

BGKC	Andrew Chapman	BHKC	Wayne Orr (via phone)
DGKC	Simon Rees	GKCSA	Brandon Stillwell
MGKC	Rod Clee	SGKC	Brett Fortanier
WGKC	Scott Harper		

Apologies	Ian Watson, Stewart Petchell & Phil Twigg
Visitor	

Welcome and introduction – Meeting declared open 7.35pm.

Minutes

Action items discussed and updated action register is below.

- Permit structure for someone to hire track for non-standard event – ongoing
- Superloop roster finalised and finished – thank you to all who helped out
- Port Lincoln Kart Club – **ACTION**: CD to make contact
- Supplementary Regulations to be updated on website – complete – thanks JG
- MGKC Officials training – expiry extended awaiting training dates to be set
- Calendar printed and handed out – **ACTION**: MR to send some to TBMSPP
- Cms update – ongoing
- Welcome to karting letter – **ACTION**: MR to distribute update with minutes
- Tech tools – Materials for squish compliance checking ordered, Additional tools still required such as ratchet and rattle gun still to be determined
- Publicity Officer – thanks to Dave and Ollie for the work they are doing – still looking for someone to fill the remaining part of the role
- MPD reminder **ACTION**: MR to send reminder as many are due to expire (to be sent May)
- FSC Trophies – ordered for all rounds
- Junior Sprockets – 12 attendees paid, 10 more registered. Email sent to cms database.
- State appointed officials for FSC Rd 2 to be determined – **ACTION**: PT to advise SGKC
- Officials for Club Champion event at TBMSPP **ACTION**: CD to follow up with KA regarding requirements
- MGKC Officials MPD's – 3 received
- BGKC expired officials paperwork – complete
- Officials licence review as per policy – **ACTION**: PT to follow up. MR to recommend changes to Officials Accreditation Form to KA
- Trade advertising on web page to include racer's businesses **ACTION**: JG to investigate
- Factors Inhibiting Karting – only response from WGKC – document to be edited. **ACTION**: MR to attach with minutes for feedback
- Torini engines – to be covered in Presidents report
- KO to be invited to SKC when Factors Inhibiting Karting document complete
- Budget – still in development (covered in treasurers report)
- Tony Manson re flag images – **ACTION**: MR to follow up
- Constitutional review – waiting copy of CKA constitution **ACTION**: CD to follow up

Motion to accept minutes SGKC/WGKC – unanimous.

Secretary's Report

- KA – New cms release
- KA – 2019 State Championship Pro Forma updated
- KA – Junior sprockets – as covered

- KA - Request to create new logo – CD sent request to LH – no logo as yet
 - KA - Audit request for track loan information
 - KA – Homologation Bulletin 35 for Carburetor Flange (inlet manifold)
 - KA – New circuit licence certificate
 - KA - Preliminary notice for AGM 27/05 – Finance Director position available
 - KA – MG red stocks are available
 - KA – 2019 manuals have arrived
-
- KSA – Request for Girls in Racing article. **ACTION**: Clubs to send info to DC
 - KSA - Scrutineering training – cms updated
 - KSA – Discussion re 4 stroke engines
 - KSA – FSC point corrected
 - KSA – State Regulations approved – FSC required qualifying
 - KSA – Reminder for clubs to update OLT on cms on completion
 - KSA – Executive to have face to face meeting **ACTION**: CD to co-ordinate dates
-
- GKCSA – Hire agreement completed with Mercedes College
 - GKCSA – Email regarding officials consistency
 - WGKC – Circuit licence issued
 - BGKC – Letter regarding CDR championship – **ACTION**: CD to forward to KA
 - KSA – Discussion re 4 stroke engines
 - KSA – FSC point corrected

Licencing Officer

- Licences Processed

	New	Renewed	Late Renewal	Upgrade
Cadet 9	0	3	1	0
Cadet 12	0	3	0	0
Junior	0	4	1	0
Senior	3	18	5	
Vintage	0	1	0	0
E Prac	7	0	4	0

4 race meetings held MGKC x 2, BGKC & BHKC

Vice President Report

- Hot Weather Policy draft from 2018 **ACTION** : CD to take to KA
- Updated web site
- Completed scrutineering training at WGKC
- Put results tab on KSA website

Treasurers Report

- See attached.

Motion to approve Treasurers Report GKCSA / DGKC – unanimous

- Looking to change from MYOB to Cash Flow Manager
Motion to approve expense to purchase programme to prepared for 1st July – up to \$1,000. WGKC/SGKC - unanimous

State Tech Report

- Ordered supplies for state tech kit – Invoice to be sent to SL. **ACTION** : BS to liaise with MR to source costs from SP Tools.
- Carburetor flange homologation received yesterday
- MG Reds back in stock
- State Regulations version 2 released

- Received lots of feedback regarding State Regulations draw reverse
- WGKC FSC 1 – two new trainees

Steward Co-Ordinators Report

- No Report

Track Safety Officers Report

- WGKC Circuit licence completed
- GKCSA, SGKC and TBMSP to be completed with Tony Manson

Tribunal Officer Report

- One tribunal pending following FSC Round One – scheduled for 27th March

Publicity Officer Report

- No report

Supplementary Regulations Report

- 5 Supplementary Regulations approved this month
- 2 addendums completed

Presidents Report / Executive Commissioners Report

- Busy month – 350 emails received
- State Regulations – now approved
- Superloop ran well – thank you to those who helped. Good coverage, good volunteers.
- Junior Sprockets – executive approved the event based on the numbers of pre-registrations
- Approved permit document – **ACTION**: MR to forward to JG to put on KSA website
- Prospective clashes with SKC – **ACTION**: CD to propose alternative dates
 - April – Thursday prior to Easter CANCELLED MEETING FOR APRIL
 - May meeting – Thursday prior to AKC at Monarto Thursday 23rd May 2019
 - July meeting – Thursday prior to AKC at Emerald Thursday 25th July 2019
 - September meeting – Thursday prior to SAKC Thursday 26th September 2019
- Recommendation to lock in calendared annual major events
- State Regulations – 4Ss included in FSC, Draw reverse not allowed. As we have tried to do something that is outside of the rules we have had to comply with what the series really is, a state series. This implies qualifying not draw reverse.
- Affiliation document required by KA urgently
- Torini engines – awaiting budget – SGKC 2 + 2, GKCSA 1 + 1, MGKC 2 + 2 (approximately \$3500)
 - Agreement to be written regarding ownership of the state engines
- FSC Round 1 – lots of issues. Difficulties with orbits, state regulations approved just prior, communication issues. Discussion regarding additional training requirements for Orbits. **ACTION**: MR to look at training opportunities

General Business

- BGKC – letter regarding Club Championship to be held at TBMSP to be forwarded to KA
- DGKC – Memberships halted until AGM meeting – date to be advised asap
- SGKC – 3rd party hire agreement to be sent **ACTION**: MR to send through to SGKC
- SGKC – Club chassis tags still with State Tech **ACTION**: BS to hand over
- SGKC – Hot weather policy – update
- SGKC – Junior Sprockets – what does state expect from club
- SGKC – to apply for Track Safety Grants
- BGKC – FSC Trophies – Approximately \$1322 depending on classes that form
- MGKC – Eligibility for 4Ss to be run at State Cup – Not within the rules
- WM – FSC Round 2 – Supp Regs to be completed
- WM - SAKC Supp Regs to be completed – classes, etc to be finalised
 - Motion for Open Performance to be held at State Cup – 3 clubs for/3 clubs against 1 abstain. Motion lost
- WM – Officials accreditation – please help and fill out the paperwork as requested. WM is following requirements
- WM – Report tabled regarding experience at FSC Round One – questioned in front of competitors when explaining rules. KSA to work as a team and show respect not discredit each other. Constructive and positive. Consistency is required.
- GKCSA – Payment for Track Loan sent this week. **ACTION**: MR to bank asap.

Commented [DC1]: Not sure what this one was in relation to?

Commented [MR2R1]:

Meeting closed at 9.45pm.

Craig Denton
President

ACTION ITEMS

Date	ACTION Description	Responsible Person	Status
21 st March 2019	ACTION: Follow up with PLKC	CD	
21 st March 2019	ACTION: Calendars to be sent to TBMSP	MR	
21 st March 2019	ACTION: Welcome to karting letter to be amended	MR	
21 st March 2019	ACTION: MPD expiry reminder to be sent – May	MR	
21 st March 2019	ACTION: Officials licence review policy to be adhered to	PT	
21 st March 2019	ACTION: Trade advertising to be looked at for website	JG	
21 st March 2019	ACTION: Girls in racing information to be sent to DC	IW/DC	
21 st March 2019	ACTION: KSA Executive meeting to be co-ordinated	CD	
21 st March 2019	ACTION: BGKC email to be forwarded to KA for response	CD	
21 st March 2019	ACTION: Proposed hot weather policy to be sent to KA	CD	
21 st March 2019	ACTION: Permit document to be put on website	CD/JG	
21 st March 2019	ACTION: Ongoing KSA dates to be confirmed	CD	
21 st March 2019	ACTION: MR to co-ordinate orbits training dates	MR	
21 st March 2019	ACTION: MR to send through 3 rd party hire agreement to SGKC	MR	
21 st March 2019	ACTION: BS to hand Chassis and Engine tags to SGKC	BS	
21 st March 2019	ACTION: GKCSA Track loan payment to be followed up	MR	
21 st February 2019	ACTION: Permit fee to be established	CD	Ongoing
21 st February 2019	ACTION: Outstanding affiliations to be followed up	MR	Ongoing
21 st February 2019	ACTION: Competitors home club to be determined	MR	Ongoing
21 st February 2019	ACTION: Officials required for Club Ultimate Champion	PT/CD	Ongoing
15 th January 2019	ACTION: All clubs to review and provide feedback to current document FIK in SA	ALL	Ongoing

15 th January 2019	ACTION : BS to liaise with MR regarding tool purchases required by State Tech	BS/MR	Ongoing
15 th January 2019	ACTION : CD to write tyre list for Supplementary Regulations	CD	Ongoing
18 th October 2018	ACTION : CD to finalise Torini purchases within next 2 – 3 weeks	CD	Ongoing
18 th October 2018	ACTION : CD to invite KO to attend council meeting	CD	Invitation given – date to be confirmed.
18 th October 2018	ACTION : CD to circulate budget prior to AGM	CD	Ongoing
15 th July 2018	ACTION : MR to distribute ordinary members change of details	MR	Ongoing
21 st June 2018	ACTION : Tony Manson to be contacted regarding flag images for large display board.	MR	Ongoing
16 th November 2017	ACTION : Travel Policy Process to be redrafted	CD	Ongoing
19 th September 2017	ACTION : Undertake Constitution Review	ALL	Ron Florentius (WGKC) joins Jim Gorman (SGKC), Peter Fritz (GKCSA), Simon Rees (DGKC) and Craig Denton. Ongoing
16 th Feb 2017	ACTION : Recommendation for each club to nominate MPIO	All Club Delegates	Ongoing. One member completed training.

Dear @GivenName@

Thank you for your Karting Australia Licence application. This application has been approved.

Your licence remains valid whilst you are a financial member of a Karting Australia affiliated club and your licence expires at midnight on @LicExpiry@.

Your new KA identity is @IdentityNumber@. An Identity Card will be posted to you directly.

Please ensure you read through the manual to gain an understanding of the rules and conditions governing our sport. An electronic copy of the latest manual is available at www.karting.net.au under the header Administration then Rules.

You are reminded that you must contact the @Homeclub@ to organise an Observed Driver Session (ODS) before you can compete in a race meeting.

This can be done at the practice session before the meeting. You must satisfactorily complete the OLS before you will be allowed to compete.

When you are ready to race, you can enter any race meeting in Australia through our online CMS system. Your Login details are (@IdentityNumber@) and a password has been set as (@Password@).

This password may be changed online at any time. CMS Login can be found at <https://karting.net.au/cms/member>
The web site provides a forgotten password facility for your registered email address within the system.

A number of our racing classes require specific officials endorsements prior to being granted a licence upgrade.

Please remember to request this at the time of pre-entering or entering a race meeting, there is a drop down box in CMS. Please refer to Competition Rules Chapter 4 - Licence Grades for more information and requirements of licencing before competing.

If you have any questions regarding your new licence, the ODS, or the CMS system please feel free to contact your club official.

You can also check all your current information, change personal details, pre-enter race meetings and check completed endorsements online at <https://karting.net.au/cms/member>.

For information regarding upcoming meetings, club information & nationwide results please visit www.kartingsa.com.au

To ensure you are able to provide a current licence for practice and non race events please print a copy of this page and remove the section below.

Place this information your ID card pouch for quick access to fulfill a demand for current information and Identity details. We hope you enjoy your karting experience for many years to come.

Regards, Melissa Rees
Karting SA State Secretary
0499 222 060





Australian Karting Association South Australia
 Treasurer Report
 Statement From 01/12/2018 – 31/12/2018

Balance from Previous Month **\$120,579.22**
Income

Licences/Dinner Tickets December	\$9,863.18	
Invoices	\$535.00	
Misc	\$0.00	
Interest for all Accounts	\$817.63	<u>\$11,215.81</u>

Expenses

Secretary Honorarium	\$1,000.00	
Treasurer Honorarium	\$100.00	
Telstra	\$0.00	
Stewards Fuel Honorarium	\$662.83	
Eureka Telephone Conferencing	\$106.13	
Executive Expenses	\$200.00	
KA Invoices	\$9,874.00	
The Port Club	\$7,855.00	
Remo - Engine	\$2,486.55	
K-Biz Promotions - Trophies	\$4,547.93	<u>\$26,832.44</u>
Secure Pay Merchant Fees	\$	

Currently in Bank Accounts as of 31/12/2018

Cheque Account	\$13,905.95
Online Saver	\$15,244.02
Term Deposit #1	\$25,272.65
Term Deposit #2	\$25,272.65
Term Deposit #3	\$25,267.32

Total Balance **\$104,962.59**

All Outstanding Invoices 31/12/18

Total Amount Owing **\$14,419.95**

Barossa	\$686.00	0-30
Broken Hill	\$510.00	0-30
Dublin	\$1,076.50	90+
GKCSA	\$1,097.50	0-30, 61-90
Mount Gambier	\$190.00	0-30
Southern	\$6,880.52	0-30, 61-90, 90+
Whyalla	\$2,799.53	0-30, 61-90, 90+
JK Tuning	\$20.00	90+
DR Racing Karts	\$110.00	90+
Dean Meadows	\$509.09	61-90
Lightning Karts	\$390.00	61-90
Ian Williams	\$150.00	0-30